



Downtown Dearborn
22100 Michigan Avenue
Dearborn MI 48124
Phone 313-584-6100
Fax 313-584-9818

2018 Dearborn Farmers & Artisans Market Vendor Application

Business Name: _____

Applicant's Full Name: _____

Address: _____ City: _____ Zip Code: _____

Phone #:(____) _____ Cell #:(____) _____ Do you accept texts? No
 Yes

Email Address: _____

Business Web Address: _____

Social Media Sites: Facebook: _____

Twitter @ _____ Pinterest @ _____ Instagram@ _____

Do you require Electricity? Yes No If yes, vendors are responsible to bring their own cords.

Would you like a shaded area from the sun? Yes No No Preference

Do you have any handicapped restrictions? Yes No (There is a limited number of handicapped parking)

Any Additional Notes:

Market Location & General Info:

The Dearborn Farmers & Artisans Market exists with the intent to bring people together in the community, to strengthen and support local farmers, to support local entrepreneurs and small businesses and to promote healthy living by providing quality, fresh and wholesome food.

The 2018 Dearborn Farmers & Artisan Market will run every Friday, June 1st through September 28th, (17 weeks). Hours are 2:00 PM – 7:00 PM. **The market will be POSSIBLY be closed on Friday, July 6, 2018 in observance of Independence Day.** The Market is located on Michigan Ave. in West Dearborn, between Military & Howard Streets in the parking lot with Bar Louie and Common Grace Coffee Co.

PRODUCTS TO BE SOLD:

We will be encouraging market customers to respectfully ask about their food and food sources. Please be prepared to openly and honestly share this information. The Dearborn Farmers & Artisans Market is open to vendors with an emphasis on local products and produce. "Local" means produced in Michigan (preferably within 200 miles of Wayne County). All produce, for purposes of customer clarity and food assistance program regulations must be labeled grown in Michigan or where they were grown. We ask that a minimum of 80% of your produce be grown by you if purchased in the beginning of the season. Other food products need to be locally produced, but ingredients do not need to be locally sourced (though we may preference if they are). Crafts also need to be handmade, not store bought. NOTE: New products can be added during the market season, but must be approved.

Type of Vendor (Please Circle):

Farm/Produce Plants/Flowers Food Items Winery Artisan Food Truck Other: _____

Please list the products you expect to sell:

PRODUCE & PLANT VENDORS:

Where have the products been grown or produced?

___ My own farm/garden (write address(es) of farm or garden) _____

___ Wholesale (list wholesale sources) _____

___ Other growers (list name(s) of grower/farm/garden, address, and products sold) _____

What percentage of these products have you grown, raised, or made yourself? _____%

Are the crops you grow or sell treated with chemical pesticides and fertilizers? Yes ___ No ___

Please list the Products you expect to sell:

Crop/Product	Date Available	Crop/Product	Date Available

Please make a copy of this page for your reference of market fees and market commitment dates.

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market. If accepted to vend, vendor fees are nonrefundable.

Please check the plan you prefer: DO NOT SEND ANY MONEY WITH APPLICATION. IF ACCEPTED TO PARTICIPATE, YOU WILL BE BILLED BY THE CITY OF DEARBORN.

Vendors

_____ \$170: Whole Season at Early Bird Price Paid by MARCH 10, 2018 GIVEN PRIORITY LOCATIONS

_____ \$240: Whole Season Paid by APRIL 7, 2018

_____ \$60: Monthly (4 weeks) - (\$15/day) Paid in advance.

_____ \$20/day: Daily rate - Paid at least 1 week in advance

How many Spaces do you need? _____

(Spaces are 10'x10'- The size of most tents. Please see rules and regulations for prices concerning multiple spaces.)

2018 POTENTIAL MARKET DATES

To allow the Market Manager to assign spaces each market day, please circle or highlight the days you plan on being at the market. (Please note we will be closed on Fri., June 29, 2018 in observance of Independence Day)

- I plan to attend all market dates
- I plan to attend all market dates after _____
- I plan to attend the following dates:

June 1	July 6- POSSIBLY CLOSED	July 20	Aug. 17	Sept. 21
June 8	July 13	July 27	Aug. 24	Sept. 28
June 15		Aug. 3	Sept. 7	
June 22		Aug. 10	Sept. 14	
June 29		Aug. 31		

NOTE FRIDAY JULY 6 WE MAY POSSIBLY CLOSE FOR THE 4TH OF JULY HOLIDAY

Food Trucks

TWO FOOD TRUCKS/VENDORS PER MARKET, CALL OUR OFFICE OR RETURN THIS WITH DATES YOU PREFER.

If you would like to attend the market from 2PM TO 7PM or require a 10x10 booth space, full vendor daily rate payment is required.

Are you a: Cart ___ Truck ___ Trailer ___

What are the dimensions of your food truck? _____

What's on your menu? Please attach photo's of you truck and a copy of your menu.

LICENSE/INSURANCE

Each vendor must furnish to the Dearborn Farmers & Artisans a current and valid copy of any and all licenses and permits necessary for their operation. A copy of the appropriate State license must accompany the vendor application for items such as perennial plants, meat, Certified Kitchen License etc. Vendors are encouraged to obtain their own insurance against all liabilities.

Are you required by the State of Michigan to be licensed for any aspect of your business?

No Yes If so, you MUST attach copies of current licenses.

Do you carry general liability insurance or product liability insurance for this business/farm?

No Yes If so, please attach a copy of your certificate of insurance.

If you are a grower, are you certified Organic? _____

No Yes If so, please attach a copy of your certification.

Do you accept Double Up Food Bucks & Project FRESH Coupons (Produce Only)? Yes No

Do you accept EBT (Electronic Bridge Card) Wooden Nickels (Food Vendors Only)? Yes No

Items to be included with this application:

1. Any necessary licenses or insurance forms
2. Any necessary market release forms
3. A payment for rental fee with checks made payable to Dearborn Area Chamber of Commerce

COMPLIANCE AGREEMENT

I have read and agree to abide by the rules and regulations of the Dearborn Farmers and Artisans Market and all other Federal, State, and local regulations that apply. I understand that I will forfeit my right to sell at the Dearborn Farmers & Artisans Market if I am found in non-compliant. The Downtown Development Authority, City of Dearborn & Dearborn Farmers & Artisans Market holds personal information in confidence and does not release it without your permission. I agree to hold the Dearborn Farmers & Artisans Market, Downtown Development Authority, and the City of Dearborn harmless and indemnify them of any liability or losses which might result from my participation in the Dearborn Farmers & Artisans Market.

Please sign below:

Applicant's Signature

Date

Please use the space below to write a brief description about your business or your product that we can use on our website and in marketing efforts. Include specialty items or unique features. You might even include how long you've been in business or what makes your product special. This information may be used in our newsletter, social media, or "vendor of the week" profile.

Photo/Video Release Form

I do hereby grant permission to the Dearborn Farmers & Artisans Market, its agents, and others working under its authority, full and free use of/video photographs containing my image/likeness. I understand that these images may be used for promotional news, research, and/or educational purposes.

I hereby release, discharge, and hold harmless the Dearborn Farmers & Artisans Market and its agents from any and all claims, demands, or causes of action that I may hereafter have by any reason of anything contained in the photographs or video.

I do further certify that I am either of legal age or possess full legal capacity to execute the foregoing authorization and release.

Applicant's Signature

Date

Please note: We strongly encourage vendors to email photos of their businesses and products to be used for marketing purposes (social media, news articles, e-blasts, website etc.). We prioritize our “vendor of the week” based off of the information that the vendor can provide us about their company. Please send any pictures for these purposes to jsmith@dearbornareachamber.org with the subject: **Farmers Market Vendor Photos.**

2018 Dearborn Farmers & Artisans Market
Cancellation and No-show Policy

A 'NO SHOW' OR CANCELATION OF LESS THAN 48 HOURS WILL BE CHARGED THE \$20 STALL SPACE FEE.

NO EXCEPTIONS WILL BE MADE. AFTER THREE (3) CANCELATIONS AND/OR NO SHOWS, MARKET MANAGEMENT RESERVES THE RIGHT TO REMOVE VENDOR FROM MARKET.

MANAGEMENT RESERVES THE RIGHT TO CANCEL THE MARKET DUE TO INCLEMENT WEATHER (HIGH WINDS, ACCESSIVE RAIN, LIGHTNING AND THUNDERSTORMS). NO REFUNDS WILL BE GIVEN IN THE EVENT OF A WEATHER CANCELLATION.

Applicant's Signature

Date